



FINANCE TRUST BANK

JOB OPPORTUNITY

Finance Trust Bank was licensed as a Tier 1 Commercial Bank on 11th November 2013, taking over the financial services business of Uganda Finance Trust Limited (MDI). Today Finance Trust Bank is a fully-fledged commercial bank serving a clientele of over 500,000 depositors and over 37,000 borrowers, through a network of 34 branches country wide. The bank offers a variety of Products and services including; Savings, Current accounts, Loans, Money transfer services and Bills payments to its target market which comprises of micro, small and medium entrepreneurs, salary earners and youth.

In order to meet the needs of its growing customer base, the company is seeking to recruit dynamic, self-motivated, result-oriented professionals to fill the following position.

1. Senior Legal Officer- Litigation

This position reports directly to the Legal Manager- Litigation and will be based at the Head Office of the Bank.

Role of the Job:

To handle legal advisory services and court cases by and against the Bank as well as recovery cases.

Key Result Areas:

1. Coordinate with external Counsel on Court pleadings through adequate research and appear in Courts of law and other forums as representative of the Bank
2. Monitor, evaluate and report on the performance of External Counsel and make appropriate recommendations
3. Prepare and review contract documents and advise on appropriate legal positions to be taken in the Bank's best interest.
4. Prepare instructions to the external Counsel to represent the Bank and strategize for successful court representation and outcome including recovery of delinquent loans.
5. Prepare responses to notices of intention to sue from customers or their legal representative to redress customers or enforce bank rights.
6. Handle recovery cases for both write-off and non-performing loans that are referred to the legal department.
7. Provide legal advice opinions on legal matters involving banking and credit services and recommend corrective actions regarding customer grievances to forestall adverse action against the Bank.
8. Provide legal advice to the Management Committee and to the Board, upon instructions from the MD/ED, Company Secretary and Legal Manager Litigation.
9. Review and where necessary recommend changes to external Counsel's remuneration.
10. Upon instruction by the Head of Department or supervisor, review legal documentation for approved credit facilities, ensure perfection and enforceability thereof prior to recommendation for disbursement
11. Carry out any other work-related duties assigned by your supervisor from time to time.

Minimum educational and technical competence requirements:

- Bachelor's degree in law
- Diploma in Legal practice from Law Development Centre
- 3 years' experience in legal practice gained from a financial institution or a busy law firm
- An up-to-date practicing certificate.
- Ability to develop relevant policies and foster compliance with the regulatory, statutory & internal requirements.
- Must have good Communication, Contract Negotiations and Good Drafting Skills.
- Ability to handle a diverse stakeholders and customer base.
- The ability to communicate clearly both verbally and in written form in a professional manner is deemed essential.
- Ability to build functioning working relationships across organizational, corporate, and cultural boundaries.
- Takes clear accountability and focuses on delivery of broader corporate goals.
- Ability to take decisions and progress towards goals in conditions of uncertainty.
- Ability to demonstrate positive image and uphold FTB values.
- Must be a person of integrity.

Position carries an attractive salary and benefits package.

Applications:

Suitably qualified candidates should address their application to Head, Human Resource, Finance Trust Bank, TWED PLAZA, Plot 22B, Lumumba avenue , Kampala, Uganda, and email it to jobs@financetrust.co.ug. as well as photocopies of academic documents, and a CV. The CV should include telephone contacts and email addresses of three referees, one of whom should be the most recent employer.

Closing date for submission of the applications is **23rd May 2025**. *Only shortlisted candidates will be contacted directly on Tel. Numbers 0312 222600 or 0414 341275 ONLY.*

Please note that in line with the Bank procedures, no job offers are made online.