



Let's Grow

JOB OPPORTUNITIES

Finance Trust is one of the oldest Microfinance Institutions in Uganda having started its operations in 1984. The company is licensed and regulated by Bank of Uganda as a Microfinance Deposit Taking Institution (MDI) and is recognized as a key player and part of Uganda's formal financial sector. The company has one of the largest branch networks in Uganda with

30 interconnected branches strategically positioned all over the country and serves over 150,000 customers with a variety of savings and loan solutions including business loans, salary loans, school fees loans, savings accounts, fixed deposits and a money transfer service through Western Union. In order to meet the needs of its growing customer base, the company is seeking to recruit dynamic, self motivated, result oriented professionals to fill the following three positions.

Finance Manager – (1 Position)

This position is based at Head Office and it reports to the Head of Finance & Administration.

Job Purpose.

Maintain an efficient Financial Accounting System in line with best accounting practices, UFT accounting policies, regulatory requirements and the International Financial Reporting Standards.

Key outputs:

- Supervise the effective preparation & submission of mandatory financial returns.
- Ensure that the company's accounting transactions are in line with the financial and the expenditure policies & regulations.
- Effective remittance of statutory company tax obligations.
- Provide financial guidance & support to all branches.

Key Responsibilities:

- Receive periodic returns from head office accounts unit & branches and consolidate them into one return for study and submission to Head of Finance & Administration.
- Verify all Head Office posted transactions before running them into the system
- Work with the Financial Analyst, to analyze various returns and derive critical & strategic conclusions on the company's financial performance.
- Ensure that all tax computations for corporation tax, stamp duty, PAYE & Withholding tax are made and liability is remitted to the relevant authority.
- Ensure that Bank of Uganda Reports are prepared & submitted in time.
- Prepare and submit the mandatory returns to Head of Finance & Administration for review and consideration.
- Supervise the preparation of stake holder's payments.

- Supervise the preparation & maintenance of the Asset Register.
- Ensure proper maintenance of all accounting records i.e. cash books, relevant ledgers, relevant transaction documents and supporting documents.
- Supervise the valuing of materials and ensure that deliveries reconcile with the stocks in stores.

.Minimum Requirements:

- A Bachelor's degree in Finance & Accounting or any other related discipline from a recognized university.
- ACCA & CPA certification.
- Three (3) years work experience in a similar role gained from a financial institution.
- Good knowledge of Accounting Principles.
- Good knowledge of International Financial Reporting Standards.
- Good knowledge of MS office applications.
- Good analytical skills.
- Good interpersonal skills.
- Good leadership skills.

Suitable candidates should submit their applications which should include; photocopies of academic documents and testimonials, a CV with at least three referees to the Head of Human Resource, Uganda Finance Trust Limited, Plot 115 & 121, Katwe, and P.O. Box 6972, Kampala, Uganda. Closing date for submission of the applications is 8th February, 2012.

Please note that only short listed candidates will be contacted.